

INSTRUCTIONS FOR PRESENTATION TO THE BOARD BY MEMBERS



BRIGHT STAR SCHOOLS
BOARD OF DIRECTORS MEETING

NON-AGENDA ITEM: REQUEST TO SPEAK CARD

Instructions for Presentation to the Board by Parents and other Members of the Public at this Meeting

NON-AGENDA ITEMS

Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

Prior to the opening of the meeting, this card should be completed and given to the Secretary of the Board.

I wish to speak to the Board on a matter that is not on the Board's agenda.

Name of Speaker: _____

Subject I wish to address: _____

Speaker's Address: _____

