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additional capacity building and coaching, additional role clarity, improving quality and quantity of professional development and defining the Bright Star model.

- Looking Ahead: TWS has begun meeting with a Strategic Planning Working group and will also meet with ELT to continue to develop the strategic plan. They will schedule a time to meet with BSS board members individually to get their reactions and input and help answer any questions about the strategic planning process.

5. **Community Schools Program Chair Presentation:** Abra Shay's presentation summary included

project for the SMCA gym, which highlighted a preference for NPC, a vendor that BSS has previously worked with.

9. **Chief Operations Officer Presentation**: Leeann Yu shared updates on the following:
   - BSS Conflict of Interest Policy Changes: The BSS conflict of interest code changes that were submitted last year, which included the addition of five positions and one title change, were recently approved by the Los Angeles Board of Supervisors and BSS was notified in December 2023. As a best practice, it is recommended for the board to adopt the changes.
   - Travel Policy: Current per diem business travel policy will include rate guidelines for hotels, transportation, and per diem. The per diem rates will be increased in

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