



Bright Star Schools welcomes your participation at the Organization's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the Organization in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our schools. To assist you in speaking at / participating in our meetings, the following process will be adhered to:

- 1) Agendas are attached to this notice and available to all audience members at the meeting.
- 2) Speaker Cards are available to all audience members who wish to speak either to an agenda item or a non-agenda item.
  - i. Non-Agenda Items: Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than five minutes and the total time for all such presentations shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action on agenda items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed,



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Instructions for Presentation to the Board by Parents and other Members of the Public at this Meeting

Any person may address the Board concerning any item not on the agenda provided that no individual presentation shall be for more than three minutes and the total time for this purpose shall not exceed fifteen minutes. Ordinarily, Board members will not respond to such presentations and no action can be taken as the Board is allowed to take action only on items on the agenda. However, the Board may give direction to staff following a presentation or calendar the issue for future discussion. Individuals may also request that a topic related to school business be placed on a future agenda and once such an item is properly placed on the agenda and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.

I wish to speak to the Board on a matter that is not on the Board's agenda.

Name of Speaker: \_\_\_\_\_

Subject I wish to address: \_\_\_\_\_

Speaker's Address: \_\_\_\_\_

Instructions