





These five key areas contain numerous strategies that your school may choose to implement as your facility develops a plan to provide a safe environment for all employees, students, and visitors. Although some preventive and protective measures are currently required in all schools and are clearly indicated as such in the following protocol, most measures are optional and voluntary. Nevertheless, it is still appropriate for schools to implement multiple layers of COVID-19 mitigation strategies while fully re-opening to limit cases and transmission on the school campus. All measures in the associated [School Exposure Management Plan](#) must be implemented and are applicable to all on-site personnel. Additional resources for K-12 Schools can be found in the [TK-12 School COVID-19 Toolkit](#).

### General Reopening Guidance for All Schools

At this time, all schools are permitted to reopen for all students in any grades TK 12.

Schools that have not yet reopened or not reopened fully and are planning to implement full in person instruction for the first time during the Summer or Fall of 2021 should refer to the [LACDPH Safe Schools for All](#) site for complete instructions on the reopening process and documents to complete.

Note for child care programs located in schools. LEAs and schools that offer day care services for children on school campuses should refer to DPH [Guidance for ECE Providers](#).

### COVID-19 VACCINATION IS THE FIRST LINE OF DEFENSE

Achieving a high vaccination rate on your school campus is the first and best way to lower risk of infection and transmission at your school, greatly decrease risk of severe illness, hospitalization and death in those who are fully vaccinated, and provide an additional layer of protection for those who are not currently eligible for vaccination (e.g., all students younger than 12 years of age). For this reason, in addition to all requirements and recommenda

### TK to Grade 12 Reopening Checklist

Institution name:

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Address:

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Maximum Occupancy, per Fire Code:

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Approximate total square footage of space open to faculty and/or students:

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Estimated total number of administrators, teachers, and other employees that will be returning to support resumption of in person services for students:

Estimated total number of students that will return per grade (if none, enter 0):







- x These screenings can be done in-person upon arrival at the site or remotely before arrival using a digital app or other verifiable approach.
- x Note that current [Cal/OSHA ETS](#) requires employers to exclude employees from the workplace who have COVID-19 symptoms and/or are not fully vaccinated (12.998 (h)(2)(A)(i)-(v)).



for the 2021-22 school year.

- ‰ It is recommended that employees be instructed to wash or replace their face masks daily and parents be instructed to ensure that children have clean face masks.
- ‰ To ensure that masks are worn consistently and correctly, staff are discouraged from eating or drinking except during their breaks when they are able to safely remove their masks and increase their physical distance from others. Eating or drinking outdoors is best but eating or drinking at a cubicle or workstation indoors is preferred to eating in a breakroom if eating in a cubicle or workstation permits greater distance from and barriers between staff.
- ‰ Consider increasing space between employees in any room or area used by staff for meals and/or breaks, especially when space will be shared by employees who are not fully vaccinated or whose vaccination status is unknown.
- ‰ All employees, on-site contractors, vendors, and delivery personnel have been provided instru.998 (ne)2.99









‰ Consider implementing measures to promote physical distancing in school areas used for student support services.

- x Student support staff, including school employees (nurses, guidance counselors, therapists, etc.) and employees of adjunct support programs (clinicians, health educators, etc.) are encouraged to maintain when feasible physical distance while engaging in student support activities.
- x Furniture and equipment in school areas used for student support services are arranged to promote distancing between any two students and/or between students and staff.
- x Sharing of equipment and supplies is avoided where possible.
- x Staff offering student support services are provided with appropriate Personal Protective Equipment (PPE) per Cal OSHA requirements.

#### C. MEASURES THAT ENSURE INFECTION CONTROL (CHECK ALL THAT APPLY TO THE FACILITY)

‰ Symptom screening is recommended to be conducted before students, visitors and staff enter the school. Screening should include a check-in concerning symptoms consistent with possible COVID-19 and any other symptoms the individual may be experiencing. These checks can be done remotely (using a digital app or in person upon arrival. A temperature check with a no-touch thermometer at entry can be included as part of the screening, if feasible, especially for visitors who may not be part of a systematic at-home screening process.

- x Students, staff, and visitors who screen positive at entry or who report symptoms at any point during the school day should be reported to the COVID-19 Compliance Team (see Section A). The COVID-19 Compliance Team will determine whether the individual should be excused from the facility according to DPH guidance on



not required to quarantine but are strongly recommended to be tested for COVID-19 as a result of their exposure regardless of their vaccination status.

Consider implementing measures to limit risk of infection due to visits by individuals other than staff and students. These may include (check all that apply):

- Visitors should be U H J L V W H U H G d be







station (in or near classrooms, rooms in which support services are provided, music and art rooms). Ethyl alcohol-based hand sanitizer is preferred and should be used in school environments. Hand sanitizers with isopropyl alcohol as the main active ingredient are not used in the school, as it is more irritating and can be absorbed through the skin. \_\_\_\_\_

- x Swallowing alcohol-based hand sanitizers can cause alcohol poisoning. Hand sanitizer is not out in the open and should be used with adult supervision for children under age 9. Faculty and staff have been made aware of the risk of ingestion and that they should call Poison Control at 1-800-222-1222 if there is reason to believe that a student has consumed hand sanitizer. \_\_\_\_\_
- x Hand sanitizer, soap and water, tissues and trash cans are available at or near the entrance of the facility, at reception, and anywhere else inside the workplace or immediately outside where people have direct interactions. \_\_\_\_\_

### SPECIAL CONSIDERATIONS FOR PERFORMING ARTS

#### ‰ Music classes

- x Any activity that requires participants to remove their face masks (e.g., playing wind instruments) may only be done as a group if the activity is held outdoors. However, individuals may practice such activities alone indoors in a studio or practice room with the door closed.
- x For activities that generate more forceful expired



- For activities that generate a greater volume of respiratory droplets such as heavy exertion, increasing the distance between individuals and limiting such activities to outdoor space is strongly recommended.
- Maximize use of outdoor space for practice and performance as much as possible. Masks must be worn at all times for indoor activities.

**%o Music Recording**

- Singing in sound booths/recording booths is permitted at this time as long as face masks are worn at all times as required and increased distance between singers and from all others in the booth is strongly recommended due to the large amount of respiratory droplets released into a relatively small, confined indoor space.
- Playing of wind instruments inside a sound booth with others present in the booth is not permitted at this time due to inability to adhere to indoor masking requirements.
- Singers or musici



- ‰ A copy of this protocol is posted at all public entrances to the school and uploaded to a public facing page on the school or district website.
- ‰ Signage has been posted throughout the school reminding staff and students of policies concerning use of face masks and importance of hand washing.
- ‰ Signage is posted at each public entrance of the school informing visitors that they should not enter the facility if they have symptoms of COVID-19.
- ‰ The school has developed and circulated a communication plan in case full or partial closure is required due to a possible cluster of COVID-19 cases.
- ‰ Online outlets of the school (website, social media, etc.) provide clear, up-to-date information about building hours, visitation policies, changes in academic and extracurricular programming, and requirements concerning use of face masks, physical distancing, and hand washing.
- ‰ Online outlets instruct students, parents, and teachers on how to contact the school in case of infection or exposure.

#### **E. MEASURES THAT ENSURE EQUITABLE ACCESS TO CRITICAL SERVICES**

- ‰ A plan for updating Individualized Education Plans (IEPs) and 504 Plans of students with special needs has been developed to ensure that education can continue without undue risk to the student.
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